



Rizzetta & Company

# **Country Walk Community Development District**

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**Board of Supervisors' Meeting  
February 11, 2021**

**District Office:  
5844 Old Pasco Road, Suite 100  
Pasco, Florida 33544  
813.994.1001**

**[www.countrywalkcdd.org](http://www.countrywalkcdd.org)**

## **COUNTRY WALK CDD COMMUNITY DEVELOPMENT DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

<b>Board of Supervisors</b>	Nina Siegel Vacant George O'Connor Luanne Dennis Margo Rae Moulton	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Aimee Brandon	Rizzetta & Company, Inc.
<b>District Counsel</b>	Vivek Babbar	Straley Robin & Vericker
<b>District Engineer</b>	Gerry Fezzuoglio	AECOM technical Services, Inc.

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT**  
**DISTRICT OFFICE - 5844 OLD PASCO ROAD - SUITE 100 - WESLEY CHAPEL, FL 33544**  
[www.countrywalkcdd.org](http://www.countrywalkcdd.org)

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February 3, 2021

**Board of Supervisors  
Country Walk Community  
Development District**

**AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors of the Country Walk Community Development District will be held on **Thursday, February 11, 2021 at 6:00 p.m.** at the Country Walk Clubhouse, located at 30400 Country Pointe Boulevard, Wesley Chapel, FL 33543. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ITEMS**
  - A.** Administer Oath of Office – Mr. Lou Pagliuca
  - B.** Consideration of Resolution 2021-03,  
Re-Designating Officers of the District.....Tab 1
  - C.** Consideration of CLM Proposals.....Tab 2
  - D.** Consideration of Marquee Sign/Guard House  
Painting Proposals.....Tab 3
  - E.** Discussion of Pickleball Court Proposals and  
Residents Interest.....Tab 4
  - F.** Establishment of Audit Committee
- 4. STAFF REPORTS**
  - A.** Aquatics Service Report
    1. Review of Aquatic Treatment Report.....Tab 5
  - B.** Field Services Manager
    1. Presentation of Field Inspection Reports.....Tab 6
  - C.** Clubhouse Manager
    1. Review of Clubhouse Operations Report for  
January 2021.....Tab 7
    2. Review of Deputy Report for January 2021.....Tab 8
  - D.** District Engineer
  - E.** District Counsel
    1. Presentation and Consideration of E-Verify  
Memorandum of Understanding.....Tab 9
  - F.** District Manager
- 5. BUSINESS ADMINISTRATION**
  - A.** Consideration of Minutes of Board of Supervisors Meeting  
held on January 14, 2021.....Tab 10
  - B.** Consideration of Minutes of Board of Supervisors Workshop  
Meeting held on January 14, 2021.....Tab 11
  - C.** Consideration of Operation and Maintenance Expenditures  
for December 2020 and January 2021.....Tab 12

**6. SUPERVISOR REQUESTS**

**7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,  
*Aimee Brandon*  
Aimee Brandon  
District Manager

## **Tab 1**

**RESOLUTION 2021-03**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF  
COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT  
REDESIGNATING CERTAIN OFFICERS OF THE DISTRICT,  
AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, Country Walk Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Pasco County, Florida; and

**WHEREAS**, the Board of Supervisors of the District desires to re-designate certain Officers of the District following the general and landowner elections of new supervisors.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF  
SUPERVISORS OF COUNTRY WALK COMMUNITY DEVELOPMENT  
DISTRICT:**

**SECTION 1.** \_\_\_\_\_ is appointed Chairman.

**SECTION 2.** \_\_\_\_\_ is appointed Vice Chairman.

**SECTION 3.** \_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.

**SECTION 4.** This Resolution supersedes any prior appointments made by the Board for Chairman and Vice-Chairman and Assistant Secretaries; however, prior appointments by the Board for Treasurer and Assistant Treasurer(s) remain unaffected by this Resolution.

**SECTION 5.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this 11<sup>th</sup> day of February, 2021.

**ATTEST:**

**COUNTRY WALK COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson, Board of Supervisors

## **Tab 2**



Company ID Number: \_\_\_\_\_

## **THE E-VERIFY MEMORANDUM OF UNDERSTANDING FOR EMPLOYERS**

### **ARTICLE I PURPOSE AND AUTHORITY**

The parties to this agreement are the Department of Homeland Security (DHS) and the Country Walk Community Development District (Employer). The purpose of this agreement is to set forth terms and conditions which the Employer will follow while participating in E-Verify.

E-Verify is a program that electronically confirms an employee's eligibility to work in the United States after completion of Form I-9, Employment Eligibility Verification (Form I-9). This Memorandum of Understanding (MOU) explains certain features of the E-Verify program and describes specific responsibilities of the Employer, the Social Security Administration (SSA), and DHS.

Authority for the E-Verify program is found in Title IV, Subtitle A, of the Illegal Immigration Reform and Immigrant Responsibility Act of 1996 (IIRIRA), Pub. L. 104-208, 110 Stat. 3009, as amended (8 U.S.C. § 1324a note). The Federal Acquisition Regulation (FAR) Subpart 22.18, "Employment Eligibility Verification" and Executive Order 12989, as amended, provide authority for Federal contractors and subcontractors (Federal contractor) to use E-Verify to verify the employment eligibility of certain employees working on Federal contracts.

### **ARTICLE II RESPONSIBILITIES**

#### **A. RESPONSIBILITIES OF THE EMPLOYER**

1. The Employer agrees to display the following notices supplied by DHS in a prominent place that is clearly visible to prospective employees and all employees who are to be verified through the system:
  - a. Notice of E-Verify Participation
  - b. Notice of Right to Work
2. The Employer agrees to provide to the SSA and DHS the names, titles, addresses, and telephone numbers of the Employer representatives to be contacted about E-Verify. The Employer also agrees to keep such information current by providing updated information to SSA and DHS whenever the representatives' contact information changes.
3. The Employer agrees to grant E-Verify access only to current employees who need E-Verify access. Employers must promptly terminate an employee's E-Verify access if the



employee is separated from the company or no longer needs access to E-Verify.

4. The Employer agrees to become familiar with and comply with the most recent version of the E-Verify User Manual.

5. The Employer agrees that any Employer Representative who will create E-Verify cases will complete the E-Verify Tutorial before that individual creates any cases.

a. The Employer agrees that all Employer representatives will take the refresher tutorials when prompted by E-Verify in order to continue using E-Verify. Failure to complete a refresher tutorial will prevent the Employer Representative from continued use of E-Verify.

6. The Employer agrees to comply with current Form I-9 procedures, with two exceptions:

a. If an employee presents a "List B" identity document, the Employer agrees to only accept "List B" documents that contain a photo. (List B documents identified in 8 C.F.R. § 274a.2(b)(1)(B)) can be presented during the Form I-9 process to establish identity.) If an employee objects to the photo requirement for religious reasons, the Employer should contact E-Verify at 888-464-4218.

b. If an employee presents a DHS Form I-551 (Permanent Resident Card), Form I-766 (Employment Authorization Document), or U.S. Passport or Passport Card to complete Form I-9, the Employer agrees to make a photocopy of the document and to retain the photocopy with the employee's Form I-9. The Employer will use the photocopy to verify the photo and to assist DHS with its review of photo mismatches that employees contest. DHS may in the future designate other documents that activate the photo screening tool.

Note: Subject only to the exceptions noted previously in this paragraph, employees still retain the right to present any List A, or List B and List C, document(s) to complete the Form I-9.

7. The Employer agrees to record the case verification number on the employee's Form I-9 or to print the screen containing the case verification number and attach it to the employee's Form I-9.

8. The Employer agrees that, although it participates in E-Verify, the Employer has a responsibility to complete, retain, and make available for inspection Forms I-9 that relate to its employees, or from other requirements of applicable regulations or laws, including the obligation to comply with the antidiscrimination requirements of section 274B of the INA with respect to Form I-9 procedures.

a. The following modified requirements are the only exceptions to an Employer's obligation to not employ unauthorized workers and comply with the anti-discrimination provision of the INA: (1) List B identity documents must have photos, as described in paragraph 6 above; (2) When an Employer confirms the identity and employment eligibility of newly hired employee using E-Verify procedures, the Employer establishes a rebuttable presumption that it has not violated section 274A(a)(1)(A) of the Immigration and Nationality Act (INA) with respect to the hiring of that employee; (3) If the Employer receives a final nonconfirmation for an employee, but continues to employ that person, the Employer must notify DHS and the Employer is subject to a civil money penalty between \$550 and \$1,100 for each failure to notify DHS of continued employment

following a final nonconfirmation; (4) If the Employer continues to employ an employee after receiving a final nonconfirmation, then the Employer is subject to a rebuttable presumption that it has knowingly employed an unauthorized alien in violation of section 274A(a)(1)(A); and (5) no E-Verify participant is civilly or criminally liable under any law for any action taken in good faith based on information provided through the E-Verify.

b. DHS reserves the right to conduct Form I-9 compliance inspections, as well as any other enforcement or compliance activity authorized by law, including site visits, to ensure proper use of E-Verify.

9. The Employer is strictly prohibited from creating an E-Verify case before the employee has been hired, meaning that a firm offer of employment was extended and accepted and Form I-9 was completed. The Employer agrees to create an E-Verify case for new employees within three Employer business days after each employee has been hired (after both Sections 1 and 2 of Form I-9 have been completed), and to complete as many steps of the E-Verify process as are necessary according to the E-Verify User Manual. If E-Verify is temporarily unavailable, the three-day time period will be extended until it is again operational in order to accommodate the Employer's attempting, in good faith, to make inquiries during the period of unavailability.

10. The Employer agrees not to use E-Verify for pre-employment screening of job applicants, in support of any unlawful employment practice, or for any other use that this MOU or the E-Verify User Manual does not authorize.

11. The Employer must use E-Verify for all new employees. The Employer will not verify selectively and will not verify employees hired before the effective date of this MOU. Employers who are Federal contractors may qualify for exceptions to this requirement as described in Article II.B of this MOU.

12. The Employer agrees to follow appropriate procedures (see Article III below) regarding tentative nonconfirmations. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending. Further, when employees contest a tentative nonconfirmation based upon a photo mismatch, the Employer must take additional steps (see Article III.B. below) to contact DHS with information necessary to resolve the challenge.

13. The Employer agrees not to take any adverse action against an employee based upon the employee's perceived employment eligibility status while SSA or DHS is processing the verification request unless the Employer obtains knowledge (as defined in 8 C.F.R. § 274a.1(l)) that the employee is not work authorized. The Employer understands that an initial inability of the SSA or DHS automated verification system to verify work authorization, a tentative nonconfirmation, a case in continuance (indicating the need for additional time for the government to resolve a case), or the finding of a photo mismatch, does not establish, and should not be interpreted as, evidence that the employee is not work authorized. In any of such cases, the employee must be provided a full and fair opportunity to contest the finding, and if he or she does so, the employee

may not be terminated or suffer any adverse employment consequences based upon the employee's perceived employment eligibility status (including denying, reducing, or extending work hours, delaying or preventing training, requiring an employee to work in poorer conditions, withholding pay, refusing to assign the employee to a Federal contract or other assignment, or otherwise assuming that he or she is unauthorized to work) until and unless secondary verification by SSA or DHS has been completed and a final nonconfirmation has been issued. If the employee does not choose to contest a tentative nonconfirmation or a photo mismatch or if a secondary verification is completed and a final nonconfirmation is issued, then the Employer can find the employee is not work authorized and terminate the employee's employment. Employers or employees with questions about a final nonconfirmation may call E-Verify at 1-888-464-4218 (customer service) or 1-888-897-7781 (worker hotline).

14. The Employer agrees to comply with Title VII of the Civil Rights Act of 1964 and section 274B of the INA as applicable by not discriminating unlawfully against any individual in hiring, firing, employment eligibility verification, or recruitment or referral practices because of his or her national origin or citizenship status, or by committing discriminatory documentary practices. The Employer understands that such illegal practices can include selective verification or use of E-Verify except as provided in part D below, or discharging or refusing to hire employees because they appear or sound "foreign" or have received tentative nonconfirmations. The Employer further understands that any violation of the immigration-related unfair employment practices provisions in section 274B of the INA could subject the Employer to civil penalties, back pay awards, and other sanctions, and violations of Title VII could subject the Employer to back pay awards, compensatory and punitive damages. Violations of either section 274B of the INA or Title VII may also lead to the termination of its participation in E-Verify. If the Employer has any questions relating to the anti-discrimination provision, it should contact the Immigrant and Employee Rights Section, Civil Rights Division, U.S. Department of Justice at 1-800-255-8155 or 1-800-237-2515 (TTY) or go to <https://www.justice.gov/ier>.

15. The Employer agrees that it will use the information it receives from E-Verify only to confirm the employment eligibility of employees as authorized by this MOU. The Employer agrees that it will safeguard this information, and means of access to it (such as PINS and passwords), to ensure that it is not used for any other purpose and as necessary to protect its confidentiality, including ensuring that it is not disseminated to any person other than employees of the Employer who are authorized to perform the Employer's responsibilities under this MOU, except for such dissemination as may be authorized in advance by SSA or DHS for legitimate purposes.

16. The Employer agrees to notify DHS immediately in the event of a breach of personal information. Breaches are defined as loss of control or unauthorized access to E-Verify personal data. All suspected or confirmed breaches should be reported by calling 1-888-464-4218 or via email at [E-Verify@dhs.gov](mailto:E-Verify@dhs.gov). Please use "Privacy Incident – Password" in the subject line of your email when sending a breach report to E-Verify.

17. The Employer acknowledges that the information it receives from SSA is governed by the Privacy Act (5 U.S.C. § 552a(i)(1) and (3)) and the Social Security Act (42 U.S.C. 1306(a)). Any person who obtains this information under false pretenses or uses it for any purpose other than as provided for in this MOU may be subject to criminal penalties.

18. The Employer agrees to cooperate with DHS and SSA in their compliance monitoring and evaluation of E-Verify, which includes permitting DHS, SSA, their contractors and

other agents, upon reasonable notice, to review Forms I-9 and other employment records and to interview it and its employees regarding the Employer's use of E-Verify, and to respond in a prompt and accurate manner to DHS requests for information relating to their participation in E-Verify.

19. The Employer shall not make any false or unauthorized claims or references about its participation in E-Verify on its website, in advertising materials, or other media. The Employer shall not describe its services as federally-approved, federally-certified, or federally-recognized, or use language with a similar intent on its website or other materials provided to the public. Entering into this MOU does not mean that E-Verify endorses or authorizes your E-Verify services and any claim to that effect is false.

20. The Employer shall not state in its website or other public documents that any language used therein has been provided or approved by DHS, USCIS or the Verification Division, without first obtaining the prior written consent of DHS.

21. The Employer agrees that E-Verify trademarks and logos may be used only under license by DHS/USCIS (see [M-795 \(Web\)](#)) and, other than pursuant to the specific terms of such license, may not be used in any manner that might imply that the Employer's services, products, websites, or publications are sponsored by, endorsed by, licensed by, or affiliated with DHS, USCIS, or E-Verify.

22. The Employer understands that if it uses E-Verify procedures for any purpose other than as authorized by this MOU, the Employer may be subject to appropriate legal action and termination of its participation in E-Verify according to this MOU.

## **B. RESPONSIBILITIES OF FEDERAL CONTRACTORS**

1. If the Employer is a Federal contractor with the FAR E-Verify clause subject to the employment verification terms in Subpart 22.18 of the FAR, it will become familiar with and comply with the most current version of the E-Verify User Manual for Federal Contractors as well as the E-Verify Supplemental Guide for Federal Contractors.

2. In addition to the responsibilities of every employer outlined in this MOU, the Employer understands that if it is a Federal contractor subject to the employment verification terms in Subpart 22.18 of the FAR it must verify the employment eligibility of any "employee assigned to the contract" (as defined in FAR 22.1801). Once an employee has been verified through E-Verify by the Employer, the Employer may not create a second case for the employee through E-Verify.

a. An Employer that is not enrolled in E-Verify as a Federal contractor at the time of a contract award must enroll as a Federal contractor in the E-Verify program within 30 calendar days of contract award and, within 90 days of enrollment, begin to verify employment eligibility of new hires using E-Verify. The Employer must verify those employees who are working in the United States, whether or not they are assigned to the contract. Once the Employer begins verifying new hires, such verification of new hires must be initiated within three business days after the hire date. Once enrolled in E-Verify as a Federal contractor, the Employer must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

b. Employers enrolled in E-Verify as a Federal contractor for 90 days or more at the time of a contract award must use E-Verify to begin verification of employment

eligibility for new hires of the Employer who are working in the United States, whether or not assigned to the contract, within three business days after the date of hire. If the Employer is enrolled in E-Verify as a Federal contractor for 90 calendar days or less at the time of contract award, the Employer must, within 90 days of enrollment, begin to use E-Verify to initiate verification of new hires of the contractor who are working in the United States, whether or not assigned to the contract. Such verification of new hires must be initiated within three business days after the date of hire. An Employer enrolled as a Federal contractor in E-Verify must begin verification of each employee assigned to the contract within 90 calendar days after date of contract award or within 30 days after assignment to the contract, whichever is later.

c. Federal contractors that are institutions of higher education (as defined at 20 U.S.C. 1001(a)), state or local governments, governments of Federally recognized Indian tribes, or sureties performing under a takeover agreement entered into with a Federal agency under a performance bond may choose to only verify new and existing employees assigned to the Federal contract. Such Federal contractors may, however, elect to verify all new hires, and/or all existing employees hired after November 6, 1986. Employers in this category must begin verification of employees assigned to the contract within 90 calendar days after the date of enrollment or within 30 days of an employee's assignment to the contract, whichever date is later.

d. Upon enrollment, Employers who are Federal contractors may elect to verify employment eligibility of all existing employees working in the United States who were hired after November 6, 1986, instead of verifying only those employees assigned to a covered Federal contract. After enrollment, Employers must elect to verify existing staff following DHS procedures and begin E-Verify verification of all existing employees within 180 days after the election.

e. The Employer may use a previously completed Form I-9 as the basis for creating an E-Verify case for an employee assigned to a contract as long as:

- i. That Form I-9 is complete (including the SSN) and complies with Article II.A.6,
- ii. The employee's work authorization has not expired, and
- iii. The Employer has reviewed the Form I-9 information either in person or in communications with the employee to ensure that the employee's Section 1, Form I-9 attestation has not changed (including, but not limited to, a lawful permanent resident alien having become a naturalized U.S. citizen).

f. The Employer shall complete a new Form I-9 consistent with Article II.A.6 or update the previous Form I-9 to provide the necessary information if:

- i. The Employer cannot determine that Form I-9 complies with Article II.A.6,
- ii. The employee's basis for work authorization as attested in Section 1 has expired or changed, or
- iii. The Form I-9 contains no SSN or is otherwise incomplete.

Note: If Section 1 of Form I-9 is otherwise valid and up-to-date and the form otherwise complies with Article II.C.5, but reflects documentation (such as a U.S. passport or Form I-551) that expired after completing Form I-9, the Employer shall

not require the production of additional documentation, or use the photo screening tool described in Article II.A.5, subject to any additional or superseding instructions that may be provided on this subject in the E-Verify User Manual.

g. The Employer agrees not to require a second verification using E-Verify of any assigned employee who has previously been verified as a newly hired employee under this MOU or to authorize verification of any existing employee by any Employer that is not a Federal contractor based on this Article.

3. The Employer understands that if it is a Federal contractor, its compliance with this MOU is a performance requirement under the terms of the Federal contract or subcontract, and the Employer consents to the release of information relating to compliance with its verification responsibilities under this MOU to contracting officers or other officials authorized to review the Employer's compliance with Federal contracting requirements.

### **C. RESPONSIBILITIES OF SSA**

1. SSA agrees to allow DHS to compare data provided by the Employer against SSA's database. SSA sends DHS confirmation that the data sent either matches or does not match the information in SSA's database.

2. SSA agrees to safeguard the information the Employer provides through E-Verify procedures. SSA also agrees to limit access to such information, as is appropriate by law, to individuals responsible for the verification of Social Security numbers or responsible for evaluation of E-Verify or such other persons or entities who may be authorized by SSA as governed by the Privacy Act (5 U.S.C. § 552a), the Social Security Act (42 U.S.C. 1306(a)), and SSA regulations (20 CFR Part 401).

3. SSA agrees to provide case results from its database within three Federal Government work days of the initial inquiry. E-Verify provides the information to the Employer.

4. SSA agrees to update SSA records as necessary if the employee who contests the SSA tentative nonconfirmation visits an SSA field office and provides the required evidence. If the employee visits an SSA field office within the eight Federal Government work days from the date of referral to SSA, SSA agrees to update SSA records, if appropriate, within the eight-day period unless SSA determines that more than eight days may be necessary. In such cases, SSA will provide additional instructions to the employee. If the employee does not visit SSA in the time allowed, E-Verify may provide a final nonconfirmation to the employer.

Note: If an Employer experiences technical problems, or has a policy question, the employer should contact E-Verify at 1-888-464-4218.

### **D. RESPONSIBILITIES OF DHS**

1. DHS agrees to provide the Employer with selected data from DHS databases to enable the Employer to conduct, to the extent authorized by this MOU:

- a. Automated verification checks on alien employees by electronic means, and
- b. Photo verification checks (when available) on employees.

2. DHS agrees to assist the Employer with operational problems associated with the Employer's participation in E-Verify. DHS agrees to provide the Employer names, titles, addresses, and telephone numbers of DHS representatives to be contacted during the E-Verify process.
3. DHS agrees to provide to the Employer with access to E-Verify training materials as well as an E-Verify User Manual that contain instructions on E-Verify policies, procedures, and requirements for both SSA and DHS, including restrictions on the use of E-Verify.
4. DHS agrees to train Employers on all important changes made to E-Verify through the use of mandatory refresher tutorials and updates to the E-Verify User Manual. Even without changes to E-Verify, DHS reserves the right to require employers to take mandatory refresher tutorials.
5. DHS agrees to provide to the Employer a notice, which indicates the Employer's participation in E-Verify. DHS also agrees to provide to the Employer anti-discrimination notices issued by the Immigrant and Employee Rights Section, Civil Rights Division, U.S. Department of Justice.
6. DHS agrees to issue each of the Employer's E-Verify users a unique user identification number and password that permits them to log in to E-Verify.
7. DHS agrees to safeguard the information the Employer provides, and to limit access to such information to individuals responsible for the verification process, for evaluation of E-Verify, or to such other persons or entities as may be authorized by applicable law. Information will be used only to verify the accuracy of Social Security numbers and employment eligibility, to enforce the INA and Federal criminal laws, and to administer Federal contracting requirements.
8. DHS agrees to provide a means of automated verification that provides (in conjunction with SSA verification procedures) confirmation or tentative nonconfirmation of employees' employment eligibility within three Federal Government work days of the initial inquiry.
9. DHS agrees to provide a means of secondary verification (including updating DHS records) for employees who contest DHS tentative nonconfirmations and photo mismatch tentative nonconfirmations. This provides final confirmation or nonconfirmation of the employees' employment eligibility within 10 Federal Government work days of the date of referral to DHS, unless DHS determines that more than 10 days may be necessary. In such cases, DHS will provide additional verification instructions.

### **ARTICLE III**

#### **REFERRAL OF INDIVIDUALS TO SSA AND DHS**

##### **A. REFERRAL TO SSA**

1. If the Employer receives a tentative nonconfirmation issued by SSA, the Employer must print the notice as directed by E-Verify. The Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer agrees to provide written referral instructions to employees and instruct affected employees to bring the English copy of

the letter to the SSA. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. After a tentative nonconfirmation, the Employer will refer employees to SSA field offices only as directed by E-Verify. The Employer must record the case verification number, review the employee information submitted to E-Verify to identify any errors, and find out whether the employee contests the tentative nonconfirmation. The Employer will transmit the Social Security number, or any other corrected employee information that SSA requests, to SSA for verification again if this review indicates a need to do so.

4. The Employer will instruct the employee to visit an SSA office within eight Federal Government work days. SSA will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

5. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

6. The Employer agrees not to ask the employee to obtain a printout from the Social Security Administration number database (the Numident) or other written verification of the SSN from the SSA.

## **B. REFERRAL TO DHS**

1. If the Employer receives a tentative nonconfirmation issued by DHS, the Employer must promptly notify employees in private of the finding and provide them with the notice and letter containing information specific to the employee's E-Verify case. The Employer also agrees to provide both the English and the translated notice and letter for employees with limited English proficiency to employees. The Employer must allow employees to contest the finding, and not take adverse action against employees if they choose to contest the finding, while their case is still pending.

2. The Employer agrees to obtain the employee's response about whether he or she will contest the tentative nonconfirmation as soon as possible after the Employer receives the tentative nonconfirmation. Only the employee may determine whether he or she will contest the tentative nonconfirmation.

3. The Employer agrees to refer individuals to DHS only when the employee chooses to contest a tentative nonconfirmation.

4. If the employee contests a tentative nonconfirmation issued by DHS, the Employer will instruct the employee to contact DHS through its toll-free hotline (as found on the referral letter) within eight Federal Government work days.

5. If the Employer finds a photo mismatch, the Employer must provide the photo mismatch tentative nonconfirmation notice and follow the instructions outlined in paragraph 1 of this section for tentative nonconfirmations, generally.

6. The Employer agrees that if an employee contests a tentative nonconfirmation based upon a photo mismatch, the Employer will send a copy of the employee's Form I-551, Form I-766, U.S. Passport, or passport card to DHS for review by:



- a. Scanning and uploading the document, or
- b. Sending a photocopy of the document by express mail (furnished and paid for by the employer).

7. The Employer understands that if it cannot determine whether there is a photo match/mismatch, the Employer must forward the employee's documentation to DHS as described in the preceding paragraph. The Employer agrees to resolve the case as specified by the DHS representative who will determine the photo match or mismatch.

8. DHS will electronically transmit the result of the referral to the Employer within 10 Federal Government work days of the referral unless it determines that more than 10 days is necessary.

9. While waiting for case results, the Employer agrees to check the E-Verify system regularly for case updates.

## **ARTICLE IV SERVICE PROVISIONS**

### **A. NO SERVICE FEES**

1. SSA and DHS will not charge the Employer for verification services performed under this MOU. The Employer is responsible for providing equipment needed to make inquiries. To access E-Verify, an Employer will need a personal computer with Internet access.

## **ARTICLE V MODIFICATION AND TERMINATION**

### **A. MODIFICATION**

1. This MOU is effective upon the signature of all parties and shall continue in effect for as long as the SSA and DHS operates the E-Verify program unless modified in writing by the mutual consent of all parties.

2. Any and all E-Verify system enhancements by DHS or SSA, including but not limited to E-Verify checking against additional data sources and instituting new verification policies or procedures, will be covered under this MOU and will not cause the need for a supplemental MOU that outlines these changes.

### **B. TERMINATION**

1. The Employer may terminate this MOU and its participation in E-Verify at any time upon 30 days prior written notice to the other parties.

2. Notwithstanding Article V, part A of this MOU, DHS may terminate this MOU, and thereby the Employer's participation in E-Verify, with or without notice at any time if deemed necessary because of the requirements of law or policy, or upon a determination by SSA or DHS that there has been a breach of system integrity or security by the Employer, or a failure on the part of the Employer to comply with established E-Verify procedures and/or legal requirements. The Employer understands that if it is a Federal contractor, termination of this MOU by any party for any reason may negatively affect the

performance of its contractual responsibilities. Similarly, the Employer understands that if it is in a state where E-Verify is mandatory, termination of this by any party MOU may negatively affect the Employer's business.

3. An Employer that is a Federal contractor may terminate this MOU when the Federal contract that requires its participation in E-Verify is terminated or completed. In such cases, the Federal contractor must provide written notice to DHS. If an Employer that is a Federal contractor fails to provide such notice, then that Employer will remain an E-Verify participant, will remain bound by the terms of this MOU that apply to non-Federal contractor participants, and will be required to use the E-Verify procedures to verify the employment eligibility of all newly hired employees.

4. The Employer agrees that E-Verify is not liable for any losses, financial or otherwise, if the Employer is terminated from E-Verify.

## **ARTICLE VI PARTIES**

A. Some or all SSA and DHS responsibilities under this MOU may be performed by contractor(s), and SSA and DHS may adjust verification responsibilities between each other as necessary. By separate agreement with DHS, SSA has agreed to perform its responsibilities as described in this MOU.

B. Nothing in this MOU is intended, or should be construed, to create any right or benefit, substantive or procedural, enforceable at law by any third party against the United States, its agencies, officers, or employees, or against the Employer, its agents, officers, or employees.

C. The Employer may not assign, directly or indirectly, whether by operation of law, change of control or merger, all or any part of its rights or obligations under this MOU without the prior written consent of DHS, which consent shall not be unreasonably withheld or delayed. Any attempt to sublicense, assign, or transfer any of the rights, duties, or obligations herein is void.

D. Each party shall be solely responsible for defending any claim or action against it arising out of or related to E-Verify or this MOU, whether civil or criminal, and for any liability wherefrom, including (but not limited to) any dispute between the Employer and any other person or entity regarding the applicability of Section 403(d) of IIRIRA to any action taken or allegedly taken by the Employer.

E. The Employer understands that its participation in E-Verify is not confidential information and may be disclosed as authorized or required by law and DHS or SSA policy, including but not limited to, Congressional oversight, E-Verify publicity and media inquiries, determinations of compliance with Federal contractual requirements, and responses to inquiries under the Freedom of Information Act (FOIA).

F. The individuals whose signatures appear below represent that they are authorized to enter into this MOU on behalf of the Employer and DHS respectively. The Employer understands that any inaccurate statement, representation, data or other information provided to DHS may subject the Employer, its subcontractors, its employees, or its representatives to: (1) prosecution for false statements pursuant to 18 U.S.C. 1001 and/or; (2) immediate termination of its MOU and/or; (3) possible debarment or suspension.

G. The foregoing constitutes the full agreement on this subject between DHS and the

Employer.

To be accepted as an E-Verify participant, you should only sign the Employer's Section of the signature page. If you have any questions, contact E-Verify at 1-888-464-4218.

Approved by:

<b>E-Verify Employer</b>	
Name (Please Type or Print) Nina Siegel	Title Country Walk CDD, Chairman
Signature	Date 02/11/2021
<b>Department of Homeland Security – Verification Division</b>	
Name (Please Type or Print)	Title
Signature	Date

<b>Information Required for E-Verify</b>	
Information relating to your Company:	
Company Name:	Country Walk CDD
Company Facility Address:	C/O Rizzetta & Company, Inc.
Company Alternate Address:	5844 Old Pasco Rd. Suite 100 Wesley Chapel, FL 33544
County or Parish:	Pasco County, FL

Employer Identification Number:	59-3620405							
North American Industry Classification Systems Code:	921							
Parent Company:	N/A							
Number of Employees:	0							
Number of Sites Verified for:	1							
<p>Are you verifying for more than one site? No</p> <p>If yes, please provide the number of sites verified for in each State:</p> <table border="1"> <thead> <tr> <th>State</th> <th>Number of sites</th> <th>Site(s)</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>			State	Number of sites	Site(s)			
State	Number of sites	Site(s)						

Information relating to the Program Administrator(s) for your Company on policy questions or operational problems:	
Name:	Aimee Brandon, District Manager
Telephone Number:	813-994-1001
Fax Number:	
E-mail Address:	abrandon@rizzetta.com

Name:	Vivek K. Babbar, District Counsel
Telephone Number:	813.223.9400
Fax Number:	813.223.5043
E-mail Address:	vbabbar@srvlegal.com

## **Tab 3**

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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Country Walk Community Development District was held on Thursday, January 14, 2021 at 2:09 p.m. at the Country Walk Clubhouse, located at 30400 Country Pointe Boulevard, Wesley Chapel, FL 33543.

Present and constituting a quorum:

Nina Siegel	<b>Board Supervisor, Chairman</b>
George O'Connor	<b>Board Supervisor, Assistant Secretary</b>
Margo Rae Moulton	<b>Board Supervisor, Assistant Secretary</b>
Luanne Dennis	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matthew Huber	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Aimee Brandon	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Gerry Fezzuoglio	<b>District Engineer, AECOM</b>
Sean Craft	<b>Clubhouse Manager</b>
Vivek Babbar	<b>District Counsel, Straley &amp; Robin</b>
Jason Liggett	<b>Field Services, Rizzetta &amp; Company, Inc.</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Aimee Brandon called the meeting to order, performed roll call and confirmed a quorum for the meeting.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Ms. Brandon noted that there were not any audience members in attendance.

**THIRD ORDER OF BUSINESS**

**Discussion of Board Member Vacancy Process**

Ms. Brandon explained this process to the Board as they reviewed the Candidate Resumes that were received.

**FOURTH ORDER OF BUSINESS**

**Appointing Board Supervisor to Open Seat #1**

The Board voted 3-1 for candidate, Mr. Lou Pagliuca, to be appointed to vacant Open Seat #1.

On a motion from Ms. Margo Rae Moulton, seconded by Ms. Luanne Dennis, the Board approved appointing Mr. Pagliuca to vacant seat #1 for Country Walk Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of CLM Landscape Proposals**

After a brief discussion, the Board decided to table the CLM Landscape Proposals until the next regular scheduled meeting on February 11, 2021.

**SIXTH ORDER OF BUSINESS**

**Consideration of Pickleball Court Proposals**

After a brief discussion, the Board decided to table the Pickleball Court Proposals until the next regular scheduled meeting on February 11, 2021.

**SEVENTH ORDER OF BUSINESS**

**Discussion of Resolution 2021-02, Adopting  
Parking and Towing Policy**

After a brief discussion, the Board decided to table Resolution 2021-02, Adopting Parking and Towing Policy until the next regular scheduled meeting on February 11, 2021.

**EIGHTH ORDER OF BUSINESS**

**Ratification of Pond Cutbacks**

The Board was presented with the Ratification of the Pond Cutbacks.

On a motion from Ms. Nina Siegel, seconded by Ms. Rae Moulton, the Board approved to ratify the pond cutbacks for Country Walk Community Development District.

**NINTH ORDER OF BUSINESS**

**Discussion of Fees for Outside CDD Meetings  
Held in Clubhouse**

The Board discussed the Outside CDD Meetings held in the Clubhouse.

On a motion from Ms. Rae Moulton, seconded by Mr. George O'Connor, the Board approved increasing the fee agreement for outside CDD's for the use of the clubhouse in the amount of \$125.00 for Country Walk Community Development District.

**TENTH ORDER OF BUSINESS**

**Discussion of Goal Planning**

After a brief discussion, the Board decided to table this discussion until the next regular scheduled meeting on February 11, 2021.

**ELEVENTH ORDER OF BUSINESS**

**Update on Painting of Community Marquee  
Sign & Guardhouse**

The Board discussed the Community Marquee Sign and proposal received for repainting by Funez Drywall.

On a motion from Ms. Siegel, seconded by Mr. O'Connor, the Board approved the Funez Drywall proposal for \$800.00 for Country Walk Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Minutes of Supervisors  
Meeting held on October 8, 2020**

Ms. Brandon presented the minutes from October 8, 2020

On a motion from Ms. Rae Moulton, seconded by Ms. Siegel, the Board approved the Minutes of the Board of Supervisors Meeting held on October 8th, 2020 for Country Walk Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Presentation and Consideration of E-Verify  
Memorandum**

Mr. Babbar discussed the E-Verify Memorandum and explained the purpose.

On a motion from Ms. Siegel, seconded by Mr. O'Connor, the Board approved the Chairman signing the E-Verify Memorandum for Country Walk Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Consideration of Operations and Maintenance  
Expenditures for September, October and  
November 2020**

The Board Was presented with the Operation and Maintenance Expenditures for September, October, and November 2020.

On a motion from Mr. O'Connor, seconded by Ms. Rae Moulton, the Board approved to ratify the invoices from the September (\$97,160.19), October (\$95,856.21) and November (\$47,455.84), 2020 Operation and Maintenance Expenditures for Country Walk Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Brandon stated that if there were no further business items to come before the Board, then a motion to adjourn was in order.



**COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT**

**January 14, 2021 Minutes of Meeting**

**Page 4**

On a Motion by Ms. Moulton, seconded by Mr. O'Connor, with all in favor the Board of Supervisors adjourned the meeting at 2:28 p.m. for Country Walk Community Development District.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

DRAFT

## **Tab 4**

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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT**

The workshop meeting of the Board of Supervisors of the Country Walk Community Development District was held on **Thursday, January 14, 2021 at 9:30 a.m.** at the Country Walk Clubhouse, located at 30400 Country Pointe Boulevard, Wesley Chapel, FL 33543.

Present and constituting a quorum:

Nina Siegel	<b>Board Supervisor, Chairman</b>
George O'Connor	<b>Board Supervisor, Assistant Secretary</b>
Margo Rae Moulton	<b>Board Supervisor, Assistant Secretary</b>
Luanne Dennis	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Matthew Huber	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Aimee Brandon	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Gerry Fezzuoglio	<b>District Engineer, AECOM</b>
Sean Craft	<b>Clubhouse Manager</b>
Vivek Babbar	<b>District Counsel, Straley &amp; Robin</b>
Jason Liggett	<b>Field Services, Rizzetta &amp; Company, Inc.</b>
Audience	

**ORDER OF BUSINESS**

**Discussion of CDD Goal Planning**

- The Board opened the virtual Workshop Board meeting at 9:30 a.m. via Zoom media technology. Ms. Aimee Brandon noted that there were audience members in attendance.
- The Board received audience comments for the following: Duke Energy landscaping repair responsibility, soccer goal post removal, and pickleball interest.
- The Board discussed the resumes received for Open Seat #1 and the process for appointing a new Board member. The Board asked each candidate questions regarding their resumes.
- The Board discussed the CLM Landscaping Proposal. The representatives with CLM discussed the irrigation maps and discussed their recommendations for repairs and identified areas that have no irrigation. Mr. George O'Connor expressed his opinion that the Board should get a second opinion. Ms. Luanne Dennis suggested that Ballenger Irrigation investigate the irrigation issues and provide a quote. Ms. Nina Siegel agreed that the amount of the proposals is too large not to explore other options before deciding. The Board

agreed that Ms. Dennis would work with Field Inspector, Mr. Jason Liggett on the irrigation issues.

- The Board discussed the Pickleball Court Proposals. Mr. O'Connor suggested using one of the existing tennis courts and painting the pickleball lines for a less expensive solution. The Board agreed to table the conversation until additional quotes can be received for the cost of painting over the pickleball lines to restore back to its original state.
- The Board tabled the discussion of the Resolution 2021-02, Adopting Parking and Towing Policy.
- The Board discussed the Multipurpose Field presented by Mr. Matthew Huber. Mr. O'Connor wanted to know why the rules of the Field Use Policy were not followed. He felt that the resident(s) who violated the Field Use Policy should have been sent amenity suspension notices and that the goal post should not have been removed from the field. Ms. Dennis asked for an explanation of why the goal post was removed and who authorized it. Ms. Margo Rae Moulton shared her experience with seeing and encountering numerous individuals playing soccer on the field without using proper social distancing and face mask on Thanksgiving Day. She explained that many of the players were not residents.
- The Board discussed the Steadfast monthly maintenance agreement. Mr. Vivek Babbar shared with the Board that he was working on the formal agreement. Ms. Dennis suggested not starting until the cutback project was completed.
- The Board discussed the Outside CDD Meetings held in the Clubhouse. Mr. Huber mentioned that the cleaning cost for the clubhouse have increased due to extra Covid-19 cleaning and sanitizing after use from outside Districts. The Board discussed increasing fees for outside Districts' use of the clubhouse for the setup/tear down and cleaning in the amount of \$125.00.
- The Board agreed to table the Goal Planning discussion until the March meeting. Mr. O'Connor discussed having a suggestion box for residents to provide their ideas of topics for discussion during the Goal Planning. Mr. Sean Craft suggested putting in a "suggestion box" for residents to drop their ideas before the March meeting.
- The Board received the Landscape Inspection Report for October, November, and December from Mr. Liggett.
- The Board received the District Engineer Report from Mr. Gerry Fezzuoglio. He gave updates on the sidewalk grinding, the pavilion survey and plans, and pond restoration projects.
- The Board received the Aquatics Service Report. The Board had no questions.
- The Board discussed the painting of the community marquee sign and guardhouse. Ms. Rae Moulton feels that the guardhouse should not be painted if the sign is not going to be completely repainted as well. The Board discussed the proposal from Funez Drywall for \$800.00.

- The Board received the Clubhouse Managers Report from Mr. Craft. Mr. Craft gave an update on the Community Pressure Washing and explained that the work will begin for Phase I in March of 2021 and Phase II will begin in October of 2021. Each Phase will take 2-3 weeks to complete. The Board discussed the amenity center reopening, food trucks and tennis leagues. The Board discussed not making any changes now due to increase Covid-19 cases and to revisit the conversation in the fall.
- The Board discussed the Deputy report for October, November, and December 2020. The Board had no comments.
- The Board received the District Counsel report from Mr. Babbar. Mr. Babbar gave updates on sidewalk claims and reminded the Board that the incident did not occur on CDD property. Mr. Babbar discussed the E-Verify Memorandum and explained the purpose.
- The Board received the District Manager report from Ms. Brandon. Ms. Brandon reminded the Board of their regular scheduled Board of Supervisors meeting that will be held on February 11th, 2021 at 6:00 p.m. Ms. Brandon explained that the Standard and Poor Ratings have increased for Country Walk CDD from AA to A- due to residents doing such a good job at paying their assessment fees. Ms. Brandon gave an update on Duke Energy progress on MP Blvd. Ms. Brandon provided the Board with an update on finding a Project Manager and explained that she has been unable to identify anyone within their current District Engineer firm or outside sources that meets the desired criteria.
- During Supervisor Request Mr. Dennis mentioned that the Board should be thinking about beautification efforts around the buffers of the community.
- The Board agreed to adjourn the Workshop meeting at 1:58 p.m.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

## **Tab 5**

# COUNTRY WALK COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## **Operation and Maintenance Expenditures December 2020 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2020 through December 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented:   **\$92,338.62**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

## Country Walk Community Development District

### Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
ADT Commercial	007877	137228963	Monitoring Services 12/20	\$ 155.22
American Ecosystems, Inc.	007867	2011929	Water Management Treatment 11/20	\$ 1,888.00
American Ecosystems, Inc.	007893	2012076	Water Management Treatment 12/20	\$ 1,888.00
Aquarius Water Refining, Inc.	007886	164658	Commercial Triplex Aris System Rental 12/20	\$ 395.00
Capital Land Management Corp.	007868	209735	Grounds Maintenance 11/20	\$ 12,815.00
Capital Land Management Corp.	007868	209766	Bermuda & Palm Fertilization 11/20	\$ 1,800.00
Capital Land Management Corp.	007895	209996	Grounds Maintenance 12/20	\$ 12,815.00
Clean Sweep Supply Co., Inc.	007878	00211295	Janitorial Supplies 11/20	\$ 101.56
Cool Coast Heating & Cooling Inc.	007869	5557	Balance on Replacement Air Conditioner Unit 10/20	\$ 6,935.50
Country Walk CDD	CD376	CD376	DC Replenishment	\$ 845.48
Dump My Junk LLC	007897	108	Removed Goal Post 12/20	\$ 250.00



## Country Walk Community Development District

### Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Fitness Logic	007887	98219	Quarterly General Equipment Maintenance 11/20	\$ 120.00
Florida Dept of Revenue	007888	61-8015817296-8 11/20	Sales & Use Tax 11/20	\$ 15.05
Greenvview Landscaping Inc.	007879	10CWFERPT	Fertilizer 10/20	\$ 780.00
Jerry Richardson	007900	1446	Wildlife Removal Service 12/20	\$ 1,300.00
Kidz Fun	007870	112020	Deposit -Entertainment Services Drive Through Santa	\$ 350.00
Kidz Fun	007889	121420 - Balance	Balance -Entertainment Services Drive Through Santa	\$ 350.00
Mike Fasano, Pasco County Tax Collector	007884	16-26-20-0070-00900-0000 2020	2020 County Stormwater Assessments	\$ 1,953.58
Pasco County Utilities Services Branch	007880	14234005	#0489145 - 30400 Country Point Blvd 11/20	\$ 700.42
Pasco Sheriff's Office	007881	I-11/4/2020-05273	Off Duty Detail 11/20	\$ 1,760.00
Poop 911 Tampa	007871	3751019	Weekly Dog Park Waste Removal 10/20	\$ 232.70
Poop 911 Tampa	007882	3820513	Weekly Dog Park Waste Removal 11/20	\$ 232.70

## Country Walk Community Development District

### Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Rizzetta & Company, Inc.	007872	INV0000054724	District Management Fees 12/20	\$ 6,380.41
Rizzetta Amenity Services, Inc.	007883	INV00000000008174	Amenity Management Services 11/20	\$ 5,661.30
Rizzetta Amenity Services, Inc.	007898	INV00000000008307	Out of Pocket Expenses 11/20	\$ 85.70
Rizzetta Amenity Services, Inc.	007898	INV00000000008333	Amenity Management Services 12/20	\$ 6,827.10
Rizzetta Technology Services	007873	INV0000006634	Email & Website Hosting Services 12/20	\$ 175.00
Romaner Graphics	007899	20243	Maintenance & Repairs 10/20	\$ 1,875.00
Security Lock Systems of Tampa, Inc	007890	1477	Maintenance/Monitoring 12/20	\$ 324.21
Signs Plus	007874	201120	Balance - New Marquee Sign at Community Entrance 11/20	\$ 8,537.50
Spectrum Business	007894	0034122118-01 12/20	30400 Country Point Blvd TV - 12/20	\$ 7.99
Spectrum Business	007894	048209801121320	30400 Country Point Blvd TV - 12/20	\$ 331.74
Straley Robin Vericker	007891	19163	Legal Services Account #001033 11/20	\$ 2,394.00

## Country Walk Community Development District

### Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Suncoast Pool Service	007875	6713	Monthly Pool Maintenance 11/20	\$ 900.00
Suncoast Pool Service	007901	6790	Monthly Pool Maintenance 12/20	\$ 900.00
United Building Maintenance, Inc.	007876	331	Cleaning Services 12/20	\$ 600.00
United Building Maintenance, Inc.	007876	332	Cleaning Services Additional 12/20	\$ 50.00
Waste Management Inc. of Florida	007885	0594777-1568-0	Waste Disposal Services 12/20	\$ 97.00
West Coast Outdoor Sports, LLC.	007892	121520	New Tires & Maintenance on the Mule 12/20	\$ 1,400.81
Withlacoochee River Electric Cooperative, Inc	007902	10270434 11/20	Summary Billing 11/20	<u>\$ 8,107.65</u>
<b>Report Total</b>				<u><b>\$ 92,338.62</b></u>